

MIKAYLA TEET

BRAILLE TRANSCRIBER



Roca, Ne



402-416-3570



Mteet2@huskers.unl.edu

Skills

Braille Transcription

American Sign Language (ASL)

Disability & Developmental Support

Inclusive Education & Accessibility

Communication

Tutoring

Team Leadership

Customer Service

Time Management

Microsoft Suite

Professional Summary

Dedicated and detail-oriented Braille Transcriber with over 5 years of experience supporting accessible education in public schools. Adept at managing multiple roles in fast-paced environments, with prior experience in ASL tutoring, disability support, retail management, healthcare, and hospitality. Passionate about inclusion, communication, and empowering individuals of all abilities.

Work Experience

American Sign Language Tutor

Southeast Community College - Lincoln, NE

August 2024 - Present

Provide one-on-one and group instruction in American Sign Language, Create customized lesson plans tailored to student goals and skill levels, Promote Deaf culture awareness and inclusive communication practices

Braillist

Lincoln Public Schools - Lincoln, NE

January 2019 - May 2024

Transcribed educational materials into Braille for visually impaired students, Collaborated with educators to ensure timely and accurate content delivery, Maintained compliance with educational and accessibility guidelines

Store Manager

Vanity Clothing - Lincoln, NE

September 2015 - March 2017

Managed store operations, inventory, and a team of associates, Increased sales through merchandising, staff development, and customer engagement

Direct Support Professional

Developmental Services of Nebraska - Lincoln, NE

November 2015 - December 2016

Supported adults with intellectual and physical disabilities in home and professional settings, Assisted with daily living activities including personal care and medication administration, Fostered independence and community engagement through personalized support, Maintained documentation and upheld safety and dignity standards

Phlebotomist

Biomat USA - Lincoln, NE

June 2014 - November 2016

Performed safe and efficient blood collection procedures, Maintained clinical cleanliness and documentation standards

Bartender

The Rail - Beatrice, NE

October 2012 - September 2016

Provided customer service in a fast-paced environment, Handled transactions, inventory, and nightly reconciliation

Education

High School Diploma

Geneva North High School - Graduated 2007

Bachelor of Journalism and Mass Communications - 2026